



## East Somerset District Cub Camp 2024

Camp Co-ordinator – Liam Burt

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Date: 7<sup>th</sup> June – 9<sup>th</sup> June 2024

**Theme: Astrocubs - Space Cadets**

ALL packs must contact us via email as soon as possible to let us know whether they intend to join us on camp or not. Every pack attending this year will be asked to base their sites, and costumes around Astronauts and/or Space.

Cost: £25 per Cub

BACS payments can be made to : - Lloyds sort code 30-99-98  
account number 32500260 (ref: Name of Pack / Cub Camp 2022)

Cheques: - payable to East Somerset District Scout Council

Each Pack is responsible to cover their own costs for food, transport, etc.

**ALL paperwork must come to us via email or at the address above**

**Venue:** (Off the A37) Orchard Park Farm, Hornblotton, Somerset  
BA4 6SF

Closing date for this event is: Friday 3rd May 2024

Packs will not be able to participate in this event unless they have; registered all paperwork and paid £25.00 per Cub by this closing date. Please get in touch with me at the earliest opportunity if you have any issues around the closing date.

**Attachments with this document include:** Details of Camp, Camp Registration Form, camp program, Cub health form, adult health form (Please feel free to use your own health forms) & your generic risk assessment for the site. The Registration form must be returned to me (with details for EVERY person going to be on site) along with the payment by the closing date.

**Camp Sites:** We will be aiming for all sites to be at least the same size as we have for the last few years. However, as our camp is growing, depending on the number of packs taking part in 2024, we may have to slightly adjust this. If the number of groups attending grows significantly, then we may have to turn our current field into just a camping site and use the middle with extra sites.

**All Leaders & helpers that are sleeping over on camp must be; DBS cleared on Compass, their membership number MUST be written on their health form and they must be included on your camp registration form.**

**Leaders meeting prior to camp:** This year we will be doing our bit for the environment and sending out the usual pack information folders, via email. We will upload the documents onto an online storage system, and you will receive a link. Any updates to the documents will be put in the same place – we will update you of any of these changes; please remember it is a working farm that we camp on, so therefore some changes may have to happen last minute.

If anybody would like a tour around the site prior to the camp, then please let me know by the deadline and we can get this arranged for you.

**Dogs on Camp:** Dogs should not be attending camp and should be left at home. However if there is no alternative then please get in touch to discuss and an agreement will need to be read and signed.

**Ratios:** I will be Camp Chief & Leader in charge. Therefore, every **Pack** will only need a minimum ratio of 1 Leader per 8 Cubs, as per POR. Each pack **MUST** submit an online NAN form through the District Website for this event, with at least two week notice.

**InTouch:** Packs need to organise their own InTouch contact for this event. In the event of a whole site evacuation, there will be a District Emergency InTouch Contact – therefore I need a copy of each pack registration form by the deadline.

Should the need arise, the District InTouch contact will notify each of the pack's InTouch, so that you would be able to focus on your cubs.

**Health forms:** These should be held by each Pack Leader, on their own site, and be readily available as any needs arise. However, if you have any Cub or Leader with a significant health issue, allergen or additional need, this information must be raised to us by the closing date and be noted on the camp registration form. Leaders are to request permission from parents for all Cubs that attend this event for photographs to be taken during the Camp. Any child that cannot be photographed **MUST** be disclosed to us, by the closing date. As the same as last year, we will endeavour to not have 'non photo children' in any photographs but will offer section leaders the chance to ensure none have slipped through before sending out to all packs in attendance.

**Nights Away Permits:** We want to encourage as many packs as possible to attend our camp 2024. If you do not have a leader with a valid nights away permit that is able to attend with your pack, then please let me know ASAP – latest being the closing date. We will put provisions in place to help your pack to join us this year.

**Silver Awards:** Should you wish to have Silver Awards presented on camp, I need to have the name of any Cub due their award, by the closing date. If you have any questions or queries around Silver Awards, for example; if you have a Cub that will likely achieve their award between the closing date and camp, please do get in touch.

**Toilets:** Portaloos will be provided around the site – please encourage, everyone able to, on camp to use the urinals where possible. Making sure to always follow POR and guidelines. This ensures the tanks on the toilets are kept as empty as possible, to make sure they last for the duration of the camp. We have ordered several accessible toilets, which will also be available for adults and those with additional needs. Sanitary bins will also be situated in the accessible toilets. There will be no facilities for emptying personal camping toilets on site. The Portaloos will be refreshed midway through the Camp during Saturday.

**Pitching Camp:** The campsite field will be open from 4pm on Thursday 6<sup>th</sup> June 2024 to allow Packs to set up before camp starts. Sites should be ready for Cub's arrival and all vehicles will need to be removed from site, to the car park, by 4.30pm on Friday.

All campers should be in tents unless medically unable. If this applies, please discuss this with me by the deadline, so that arrangements can be made.

**Arrival Time for Cubs:** On Friday night camp opens from **5.30pm** to all Cubs. Camp opening ceremony will be at 7pm. Upon arrival, everyone will go to their site and be signed in by their own pack leaders. The numbers of people on site will need to be confirmed by the section leaders, after the opening ceremony.

**First Aid on Camp:** **Every pack should hold a sufficient first aid kit on their own site.** Every warranted leader should be first aid trained, and all leaders should deal with minor incidents themselves. If there is any incident during the event, that a leader isn't confident dealing with then please refer to the Camp management tent or call 999. **If a 999 call is made, inform the camp leadership team as soon as safe to do so.**

**Rubbish/Recycling:** Within our camp area, there will be several labelled containers for all your rubbish and recycling. We all have to be very careful that we/you only put the correct thing in the correct bins. There will be containers for general rubbish, food waste, card & paper, plastic, and cans.  
**For safety; only leaders should take waste to this area.**

**Water Waste:** **Please can you all ensure that ALL waste water is collected and placed in the containers provided. NOT DUMPED IN THE SURROUNDING DITCHES.** This has been an issue on previous camps and caused problems with waste seeping into the pond. We have listened to your feedback – and have asked Neil to provide additional waste water containers around the site.

**This is a fantastic offer on camp provided by the landowner (Neil), and I'm sure you will appreciate that we need to use this facility correctly.**

**Fire Evacuation Procedure:** There will be designated evacuation areas. These will be pointed out at the opening ceremony. A long whistle, speaker system or siren will be used if an evacuation is needed. We therefore ask that no one uses whistles on camp.

**Consideration to other sites:** Please ensure your sites are kept to a minimum noise level **After 11pm, until 07:00.am** . This includes young people and adults.

**Car Parking & Vans on Camp:** There will be plenty of space for parking, but many cars arriving and departing at the same time may cause a bottleneck between the main entrance to the site and the camp field. Measures will be put in place to minimise any delays this causes, but it will help if parents are encouraged to drop off and leave promptly. Please be patient towards our leaders and young leaders, as they try their best to adapt and ensure everyone can get on and off site safely .

**Leaders will be parked in the car park and NOT on the camping field.**

Behind your allocated site we will endeavour to leave room for your **main transport vehicles** (i.e. vans and trailers, but not cars) this will enable you to use them as a store during camp, However, they **MUST** be parked behind your sites by **4.30pm** on Friday 10<sup>th</sup> as there will be...

**... NO general vehicle movement on site after 4.30pm Friday until Camp management permit movement.**

The only vehicles that will be allowed to move onsite during the event will be emergency vehicles and service vehicles at the discretion and direction of the camp leader in charge.

**Activity Bases:** During the camp, Leaders need to be with their packs during activity times and help with their packs at a minimum of 1:8 ratio. As stated within POR, young leaders do not count as “Adults” within your ratios. Therefore, they cannot be used in lieu of an adult – They are, however, always a valued asset within cub packs. It would be great to see as many young leaders as possible supporting their packs. Some bases may require additional help from the pack leaders, please be ready for activity base leaders to request this.

Each Cub should wear their pack neckerchief during the camp, in order to identify which pack that they come from if a problem should arise. We also highly recommend that Cubs have with them a named water bottle to go round with them.

Please could all packs bring with them an activity for their Cubs to do, should an issue arise with the planned programme or during any unplanned spare time.

**Camp Competitions & Badges:** There will be a camp badge for every Cub taking part and every leader in a 1:8 ratio of each pack. Each pack will also receive an attendance certificate. Leaders will also be given a list, after camp, of any other badge requirements that have been completed during the weekend.

Competitions over the course of this year’s camp are changing slightly... We will be sharing these with you in due course!

**Cub Camp Trophies 2024:** This will be awarded to the cub pack who receives the highest number of points over the course of the weekend. These points will be awarded by each activity base for a range of requirements. Including but not limited to; behaviour, attitude/engagement and where applicable team working. Emphasis of this award will be about what the children achieve over the weekend.

First Place, will receive the District Trophy and keep it until camp next year alongside a certificate. Second and Third Places will receive certificates.

For the fancy dress competition, certificates & trophies will be awarded for first, second and third places. The competition will be held during flag break on Saturday morning – Feedback that we received, has identified that a new system is needed to minimise waiting around. We have listened, adapted and a plan has been made for this. We're hoping you're all able to join us in costumes relating to Astronauts and Space!

**Tug of War:** This year's competition will be running in the same style 2023 camp with 'competition pulls' taking place over the course of the weekend and on Sunday having finals pulls to determine first, second and third place.

First Place will receive the District Trophy and a certificate, Second and Third will receive certificates.

**Visitors and Anyone leaving site:** Anyone visiting or leaving site after the opening flag break on Friday, will need to be signed out and back in by the Camp team at the main entrance for the duration of the event. The HQ tent will be manned 7am till midnight, over the course of the camp. Should the need arise and outside of this time, a phone number will be left for emergencies only.

**Use of Tools:** All persons on site are expected to follow and adhere to the legal framework of carrying and using tools such as axes and knives and are reminded that the legal limit on a knife's cutting edge is 3 inches. On top of this, Hornblotton is classified as a public space during the course of the event. It is illegal to carry most blades in a public space without good reason (There are very few good reasons for most people to be traversing the site during the event carrying any form of sharp instrument or tool).

**Any Issues:** The HQ tent at the main entrance will be manned by a member of our team throughout the event – please let us know if there is anything we can help you with big or small. i.e. spare loo rolls for toilets etc. The HQ tent will be manned

7am till midnight, over the course of the camp. Should the need arise and outside of this time, a phone number will be left for emergencies only.

**Striking of Campsites;** Can I remind you all, that on Sunday, the Cubs will still be participating in bases up until lunchtime at 1.30pm.

You & your leader team will still be required to accompany/support them during this time, as they did on Friday & Saturday. If you wish to invite parents out to help you strike camp, they will be more than welcome, AFTER the bases are finished at 1.30pm.

Please remember that **NO VEHICLES OR TRAILERS** will be allowed to move on or around the site until approximately 3.30pm. This will be after the closing of camp and when most of the Cubs / parents have gone and will be authorised by myself as Leader in charge of the event first. The exception to this rule will be onsite service or emergency vehicles which will be clearly marked.

If you have any questions or concerns after reading this information, please contact me at [adccubs@eastsomersetscouts.org.uk](mailto:adccubs@eastsomersetscouts.org.uk)

Myself and the Cub Camp Team are looking forward to seeing you all at this year's East Somerset Cubs Camp.

Yours in Scouting,

Liam Burt

*ADC Cubs, East Somerset District.*